



BUDGET ADVISORY COUNCIL 2022-2023

PURPOSE:

The Budget Advisory Council, as requested, shall advise the President and the Executive Cabinet on matters relating to the college budget, including to:

1. Provide recommendations on particular budget strategies and priorities,
2. Provide input on budget enhancements, adjustments, and mitigations,
3. Provide feedback on budget planning and development.

MEMBERSHIP:

The Budget Advisory Council shall consist of the following (13) voting members:

- Vice President for Administration & Finance – Chair – Michael Pham
- Faculty Senate representative (2021-23 term) – Gayatri Sirohi
- HCEA (faculty union) representative (2022-24 term) – Doug Avella*
- WPEA (classified staff union) representative (2022-24 term) – VACANT - TBD
- ASHC Student representative (annual academic term) – Annie Nguyen
- Academic Affairs Division representative (2021-23 term) – Steve Washburn
- Administrative Services Division representative (2022-24 term) – Darryl Stratford
- Institutional Advancement Division representative (2021-23 term) – Tony Johnson
- Student Services Division representative (2022-24 term) – Izzy Wroblewski
- Office of the President (President's Unit, ITS & HR) representative (2021-23 term) – Pat Daniels
- Director of Budget & Grant Services – permanent member – Marco Lopez
- Director of Instructional Budget – permanent member – Rachel Homchick
- Director of Institutional Research – permanent member – Emily Coates

Members shall serve on two-year rotating terms, except for the Chair, ASHC, and permanent members.

The Vice President for Administration & Finance, aka Council Chair, shall designate a non-voting member to serve as secretary/recorder for all of the Council's meetings.

MEETINGS:

- The Council shall hold regular monthly meetings in January, February, and March. The Council shall hold meetings of once every two weeks in April and May. Additional meetings may be required based on the urgency of budget matters during budget planning period.
- All meetings requiring a vote will be conducted in the presence of a quorum, where at least six (6) voting members and the Chair are in attendance.
- Decorum, civility, and courtesy will be required of all members during the meetings.