



RESPIRATORY CARE

Application for Admission: 2018-2020 Program

2018-2020 Submission Priority Deadline: May 30, 2018

Applications will be accepted until program full

All admitted students must successfully pass a criminal background check in order to complete the program, licensure and employment requirements

The Respiratory Care Program at Highline College is fully accredited by the Commission on Accreditation for Respiratory Care (CoARC). Graduates of our program are eligible to sit for the Registered Respiratory Therapist exam, to be credentialed by the National Board of Respiratory Care (NBRC) and to be licensed in Washington State.

Admissions Advisor Alyssa Thompson

athompson@highline.edu, (206) 592-3502



Application Process

Our accredited Respiratory Care (RC) program welcomes a new cohort of students each Fall. The priority deadline is **May 30. Those completing prerequisite courses AT HIGHLINE in Spring Quarter who meet all other requirements on May 30 will be considered as meeting the deadline.** To be considered received by the deadline, it must be submitted at our front desk or postmarked on or before May 30. We send an email acknowledging receipt; if you do not receive this email within 3 business days you should contact us. *After the deadline, spaces will be filled with eligible applicants until the program is full or the program begins (see candidate selection).*

Mail to Admissions, MS 6-8, PO BOX 98000, Des Moines WA 98198. Submit in-person to Admissions (Building 6, Upper Lobby). We are not open on weekends or holidays. An ineligible application will not be reconsidered; a new application and fee are required for each consideration. Fees are not refundable.

Submission Checklist

1. Complete coursework satisfying the requirements (see grid on application form). *Courses can only be repeated once and, in the case of repeated coursework the highest grade earned will be used. A course repeated more than once is ineligible.*
For courses taken outside Highline, submit a [Request to Evaluate](#) and official transcripts to Registration & Records. *These must be received, not evaluated, by the deadline. Expedited evaluation is only available to those who are applicants to a selective admissions program (RN, RC, BAS) who have paid the Application Fee. A similar number or title does not mean courses are equivalent; equivalency is determined based on curriculum and content.*
2. Apply (new students only) to Highline College. See [Admissions](#)' webpage.
3. [Pay](#) non-refundable Selective Admission [A2] Application Fee. *Currently \$43.90, this may change. Pay at the Cashier (Building 6) or call (206) 592-3126 for payment method options.*
4. Submit 2018-2020 RC AAS Application for Admission (all blanks filled out legibly in ink).

Candidate Selection

We anticipate admitting 20 candidates through random selection; those eligible based on holding an eligible bachelors degree (option one) will be admitted first. Admitted students are required to attend RC Orientation on September 20. *Should a seat become available, a replacement is drawn from the pool of remaining eligible candidates. If the pool is exhausted and we are able to take more applications, updates will be posted on the admissions webpage and Highline will continue to accept applications and offer admission on a first-come first-served basis until the program is full.*

Offers of Admission

Those offered admission must accept in writing within the time indicated or the offer may be withdrawn. Monitor your myHighline email. For those who meet the May 30 deadline, offers will be made as early as June 15 and no later than July 30. Any remaining spots will be offered on a first-come first-served basis until the cohort is full. Offers of Admission made between:

- June 15 and August 15 will have no more than 5 business days to respond
- August 15 and August 30 will have no more than 2 business days to respond
- September 1 and later may have less than 24 hours to respond; as orientation draws closer offers may need an immediate response or we will need to move on to the next candidate.

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types).

Communication (including **admissions determinations**) will be sent to your myHighline email.

Last Name:	First Name:	MI:
Highline SID:	Phone Number: ()	
Text Me At: ()	Cell Phone Carrier:	
myHighline email address (do not provide any other):		

Date Stamp

- Admitted to Highline College Paid Selective Admission Application Fee [A2]
 Completed Prerequisite Coursework with a **2.7 minimum grade in each course.**
 Option One: Bachelor's Degree in Biology, Chemistry, Medical Science or Physics. *You do not have to complete the remainder of this grid. If you are offered admission under this option, you may be required to complete additional coursework to complete the program; the Program Coordinator will advise you after admission.*
 Option Two: Complete Prerequisite Coursework. *Complete the remainder of this grid.*

Science Requirement	Courses Meeting Requirement	School	Term	Grade																											
Completion of BIOL&241 AND one of the courses listed in the grid. We recommend courses be at least 5 college quarter credits. A least one course must include a lab.	<input type="checkbox"/> BIOL& 241 AND <input type="checkbox"/> One of the below: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%;">BIOL&</td> <td style="width: 33%;">CHEM&</td> <td style="width: 33%;">PHYS&</td> </tr> <tr> <td><input type="checkbox"/> 175</td> <td><input type="checkbox"/> 121</td> <td><input type="checkbox"/> 201</td> </tr> <tr> <td><input type="checkbox"/> 211</td> <td><input type="checkbox"/> 131</td> <td><input type="checkbox"/> 202</td> </tr> <tr> <td><input type="checkbox"/> 242</td> <td><input type="checkbox"/> 161</td> <td><input type="checkbox"/> 203</td> </tr> <tr> <td><input type="checkbox"/> 260</td> <td><input type="checkbox"/> 162</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> 163</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> 261</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> 262</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> 263</td> <td></td> </tr> </table>	BIOL&	CHEM&	PHYS&	<input type="checkbox"/> 175	<input type="checkbox"/> 121	<input type="checkbox"/> 201	<input type="checkbox"/> 211	<input type="checkbox"/> 131	<input type="checkbox"/> 202	<input type="checkbox"/> 242	<input type="checkbox"/> 161	<input type="checkbox"/> 203	<input type="checkbox"/> 260	<input type="checkbox"/> 162			<input type="checkbox"/> 163			<input type="checkbox"/> 261			<input type="checkbox"/> 262			<input type="checkbox"/> 263				
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Math Requirement	Courses Meeting Requirement	School	Term	Grade																											
One statistics course, we recommend course be at least 5 college credits.	Select one: <input type="checkbox"/> MATH&146 <input type="checkbox"/> BUSN&210 <input type="checkbox"/> _____ [Profession-Specific Statistics]																														
English Requirement	Courses Meeting Requirement	School	Term	Grade																											
One writing course, we recommend course be at least 5 college credits	Select one: <input type="checkbox"/> ENGL&101 <input type="checkbox"/> ENGL&205 <input type="checkbox"/> ENGL&235																														
Human Relations	Courses Meeting Requirement	School	Term	Grade																											
One human relations course, we recommend course be at least 5 college quarter credits.	Select One: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%;"><input type="checkbox"/> BUSN 160</td> <td style="width: 50%;"><input type="checkbox"/> PSYC&100</td> </tr> <tr> <td><input type="checkbox"/> BUSN 207</td> <td><input type="checkbox"/> PSYCH 120</td> </tr> <tr> <td><input type="checkbox"/> DGS 207</td> <td><input type="checkbox"/> PSYCH&200</td> </tr> <tr> <td></td> <td><input type="checkbox"/> SOC& 101</td> </tr> </table>	<input type="checkbox"/> BUSN 160	<input type="checkbox"/> PSYC&100	<input type="checkbox"/> BUSN 207	<input type="checkbox"/> PSYCH 120	<input type="checkbox"/> DGS 207	<input type="checkbox"/> PSYCH&200		<input type="checkbox"/> SOC& 101																						
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	<input type="checkbox"/> SOC& 101																														

Statement of Understanding. The information I provided is true and complete. I have familiarized myself with program requirements, timelines and schedules. I understand that the **results of my background check** will affect my ability to secure a clinical placement, to become licensed or to become employed. I understand this document is not a contract and that college regulations or program requirements are subject to change.

Signature: _____ **Date:** _____

Notes: Office Use Only	Received	Entered	Reviewed	Determination	Notified
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