

Federal Direct Student Loan Request for Preparatory Coursework

The Preparatory Coursework Loan Request Form allows a student to take predetermined courses that are required for gaining entrance to program of study which may or may not have special admittance requirements. Programs can be offered here or at another college or university. These predetermined or preparatory courses do not lead to a specific degree or certificate. A Federal Direct Student Loan for preparatory coursework may only be used once for a maximum of one 12 month, consecutive period. Preparatory coursework loans cannot be extended beyond 12 months even if you do not attend one or more quarters. Students may only take out one preparatory coursework loan during their lifetime.

Loan Limits

The chart below indicates the maximum loan limits for the Preparatory Coursework loan good for one consecutive 12-month period for both the Subsidized Federal Direct Student Loan (no interest accrues while enrolled in at least 6 units) and/or the Unsubsidized Federal Direct Student Loan (interest accrues while enrolled). You will learn more about the terms of your loans during the required online Entrance Counseling.

Undergraduate Students			
Subsidized Loan Limits	\$2,625	Unsubsidized Loan Limits	\$6,000
Graduate Students			
Subsidized Loan Limits	\$5,500	Unsubsidized Loan Limits	\$,7000

Directions

- Complete all loan requirements: this form including the Education Plan on the back of this form; the Direct Loan Entrance Counseling and the Master Promissory Note found at studentloans.ed.gov.
- Meet with your Highline academic advisor or the academic advisor at your future college or university to complete the Education Plan on the next page and have them sign and certify that the courses listed on the plan are required for consideration for admission to the special admission program.
- Keep a copy of the courses listed in this contract as you are required to follow the listed courses.
- Enroll in at least six credits each quarter to receive student loan funds.

Highline College Financial Aid Office Rights and Responsibilities

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). Students who need disability accommodations should contact Access Services in Building 99, 1st Floor, room 150 in Community & Employment Services, email: access@highline.edu, phone: (206) 592-3857 TDD/VP (206) 870-4853.

- The financial aid office has the right to cancel the Direct Loan if the student is registered in classes not listed on the Education Plan or is enrolled in less than six credits.

Education Plan and Certification – Must Be Completed By Academic Advisor

Quarter _____ Year _____			Quarter _____ Year _____		
Course Number	Course Name	# of Credits	Course Number	Course Name	# of Credits
Quarter _____ Year _____			Quarter _____ Year _____		
Course Number	Course Name	# of Credits	Course Number	Course Name	# of Credits

HC or Future College/University Advisor Name and Title

Date

College/University

Phone #

Email address

Student Certification

I affirm the information provided is true and correct to the best of my knowledge. I affirm the courses listed are final and cannot be changed. I have reviewed, understand, and agree to the conditions and responsibilities in order to receive financial aid as stated in the Conditions of Award and Satisfactory Academic Progress Policy available on the Financial Aid website. I understand that I will only receive student loans at Highline while completing preparatory coursework.

Name (First, Last)

Student ID number

Student Signature

For Office Use

- ☐ Track 09 code and in the Comment field type the preparatory loan begin and end dates such as 09/25/17 – 9/24/18.