



2018-2019 Financial Aid Application Checklist



Check and Meet the Deadlines

- Fall 2018: May 29, 2018
- Winter 2019: October 9, 2018
- Spring 2019: February 19, 2019
- Summer 2019: April 9, 2019



Complete the Free Application for Federal Student Aid (FAFSA) for 2018-2019

- Apply for a FSAID at fsaid.ed.gov. Your application can be signed using your FSAID.
- Complete and submit the FAFSA online at fafsa.gov.
- Use Highline College's Federal school code is 003781.



Apply for Admission to Highline College

If you have not applied for admission to Highline College, complete the application at: admissions.highline.edu/apply or in-person at Admissions/Entry Services.



Activate your Highline College Email

You can activate your email account at myinfo.highline.edu.



Submit the Data Sheet to the Financial Aid Office

Available on the financial aid website (financialaid.highline.edu/Forms) and required for each academic year you are applying for financial aid.



Review your Student Aid Report (SAR) on the FAFSA website

Review your SAR (the result from your FAFSA) for accuracy and make any corrections to your SAR, as necessary, at fafsa.gov.



Check Your Financial Aid Status and Your Highline Email

Check the status of your financial aid by using the financial aid portal. Through the portal you can see if your application has been reviewed and if you need to provide us with more information, you can see your awards, and verify information that you have turned in. Your portal can be accessed through financialaid.highline.edu.



Submit All Required Items to Financial Aid Office

- Determine from your SAR if your application was selected for Verification. If selected, visit the portal to find out which Verification Worksheet you must complete. Find the worksheets at: financialaid.highline.edu.
- Provide a tax transcript if you or your parents did not use the IRS data retrieval tool or tax filing information was changed after using the retrieval tool. Request a Tax Transcript directly from the IRS by going to their website irs.gov or by calling 1-800-908-9946.
- If your citizenship status is not confirmed on your FAFSA, bring your I-94, I-151, I-551 (green card, permanent resident card), or U.S. Passport, etc. to the Financial Aid Office and we will make a copy.
- If your Selective Service status is not confirmed on your FAFSA, you must provide proof of Selective Service registration or proof you entered the United States after your 26th birthday and were, therefore, not required to register with Selective Service. Find the application at sss.gov.
- Provide any other documents may be required, such as a copy of your social security card or high school diploma or GED.
- Provide proof of regained eligibility for financial aid from the Department of Education if you are in default on a federal student loan or owe a repayment on a federal grant.

2018-2019 Quarter Deadlines

Fall 2018
May 29, 2018

Winter 2019
October 9, 2018

Spring 2019
February 12, 2019

Summer 2019
April 9, 2019

