

Data Sheet 2019-2020

Website: financialaid.highline.edu

Email: financialaid@highline.edu



Where to submit this form: Financial Aid Drop Box in Building 6, upper floor or email it to us

How to check your status online: Go to financialaid.highline.edu/apply/portal

Priority deadlines: Fall 2019: 5/28/2019 Winter 2020: 10/8/2019 Spring 2020: 2/11/2020 Summer 2020: 4/7/2020

Student Information

Last Name	First Name	Date of Birth (mm/dd/yyyy)	Student ID Number
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Program of Study Information

Updating your program of study: You can update it at registration.highline.edu/student-records.

- Eligible programs can be found at financialaid.highline.edu/how-aid-works/eligible-programs
- Your eligibility cannot be determined if the program on this form and your student record do not match
- The length of time that you can receive aid is determined by your program of study
- You may only change your program of study one time while receiving aid at Highline College (starting a Bachelor of Applied Science program at Highline is not considered a program change)

1. **Specify your program name:** _____

* **Examples:** AA, AA-Emphasis in English, AS-Engineering, Associate in Pre-Nursing, AAS-Personal Fitness Trainer, Cert.-Paralegal Plus, BAS-Youth Development

2. **Specify your program type (select one box only):**

- Associate of Arts (AA), Associate of Science (AS) or two-year transfer program (such as an Associate in Pre-Nursing)
- Associate of Applied Science (AAS/AAS-T)
- Certificate (Professional/Technical or ACHIEVE)
- Bachelor of Applied Science (BAS)

3. **Have you or will you attend another college or university between July 1, 2019 through June 30, 2020?**

Per Federal and State regulations, students can only receive one Pell and/or Washington State Need Grant per quarter from a single institution. Receiving from more than one institution within a single quarter will require repayment.

- No
- Yes

Conditions of Award

Financial Aid Conditions of Award

* As a financial aid recipient, I understand and acknowledge that:

1. Financial aid funds may be used only to pay direct and indirect educational expenses incurred as a student at Highline College.
2. I am not eligible to receive federal financial aid if I owe a repayment on a federal grant or I am in default on a federal loan.
3. I must make satisfactory progress toward my degree as explained in the Highline Satisfactory Academic Progress Policy (available on the Financial Aid website) in order to be eligible for financial assistance.
4. I am responsible for repayment of all or part of my financial aid should I fail to begin attendance, cancel all or part of my enrollment, or cease being eligible for aid I was awarded. I understand that the amount I will be required to repay will be calculated in accordance with applicable regulations and policies.
5. I must advise Financial Aid of any change in my financial status and of any additional funding (agency funding, scholarships, Opportunity Grant, BFET, Worker Retraining, Women's Programs, Education and Training Voucher, etc.) that becomes available to me during the period of this award. I also understand that changes in status or additional resources may result in a revision of my financial aid award.
6. I understand that my financial aid award will first be awarded at full-time, and that my aid will be adjusted based on the actual number of credits for which I am enrolled. I am responsible for notifying

the Financial Aid Office prior to the start of the quarter if I enroll in less than 12 credits. I understand that this may result in a reduction of some or all of my financial aid funds if my enrollment level is less than full-time and may delay my refund.

7. If I choose to decline any financial aid offered, it may not be possible to reinstate this aid.
8. I must keep the school informed of my permanent and local mailing address through the Financial Aid Office and the College. I understand that correspondence will be sent to my Highline College Student email. To activate your Highline student email, go to myinfo.highline.edu/MyInfo/Activate.php.
9. I understand that my aid may be subject to change at any time.
10. I understand that all types of aid may be canceled if I do not follow the standards of conduct stated in the Students Rights and Responsibilities Code, WAC 1321-120.
11. I understand that if I am convicted of a drug offense, while receiving federal student aid, I may not be eligible for federal financial aid. I understand that I can become eligible to receive federal financial aid by successfully completing an approved drug rehabilitation program or by passing two unannounced drug tests conducted by a drug rehabilitation program that complies with criteria established by the Secretary of Education.

Washington State Aid Conditions of Award

* If awarded a state aid (Washington College Grant [formerly State Need Grant], State Work Study, College Bound Scholarship, etc.) I certify that I will comply with the following Conditions of Award:

1. You must meet the requirements for Washington State residency.
2. You do not owe a repayment to any federal or state grant or scholarship nor are you in default on a state or federal student loan.
3. You must be enrolled in an eligible program and not be pursuing a degree in theology.
4. If you hold a bachelor's degree or the foreign equivalent, or in some circumstances if you are pursuing a second associate degree within five years of earning an associate degree, you are not eligible to receive state grant funds.
5. If you do not attend or if you withdraw from your classes, you may owe a repayment of all or part of any state funds you have received.
6. You must maintain the academic progress standards established by your institution in order to receive additional state aid.
7. There could be other circumstances which would require a repayment or reduction in your current award amounts.
8. You must meet all eligibility requirements for the state aid program(s) awarded.
9. The offer of this financial assistance is subject to, and conditioned upon, the availability of funds. Washington Student Achievement Council (WSAC) and the institution through which the grant, scholarship, or work study is awarded, reserve the right to withdraw, reduce, or modify the awards due to funding limitations or due to changes in circumstances which affect your eligibility for the program(s).

You may choose to voluntarily make financial contributions to WSAC in recognition of the assistance that you received. All voluntary contributions will be used to provide financial assistance to other students. Please contact finaid@wsac.wa.gov for more information.

Required Signature

I affirm that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge. I agree that I have reviewed, understand and agree to the conditions, responsibilities and obligations in order to receive financial aid for the 2019-2020 academic year as stated in the Conditions of Award, and Satisfactory Academic Progress Policy available on the Financial Aid website. I also understand if I submit all required items after the published deadline, tuition is my responsibility and the Financial Aid Office will not hold my classes.

Student Signature

Date

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). Students who need disability accommodations should contact Access Services in Building 99, 1st Floor, room 180, email: access@highline.edu, phone: (206) 592- 3857 TTY (206) 592-4853, VP (253) 237-1106.
