

V5: Dependent Verification 2021-2022

Website: financialaid.highline.edu

Email: financialaid@highline.edu

Where to submit this form: You can submit this form using our [Document Upload Form](#)

How to check your status online: Go to your [Financial Aid Portal](#)

Priority deadlines: Fall 2021: 7/12/2021 Win 2022: 10/20/2021 Spr 2022: 2/16/2022 Sum 2022: 4/13/2022



Student Information

Last Name	First Name	Date of Birth (mm/dd/yyyy)	ctcLink ID Number
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Verification Information

- Your application was selected for a verification review. The Financial Aid Office will compare what you reported on your FAFSA to the information provided on this worksheet and your financial documentation. We are required to review your FAFSA information under financial aid program rules (34 CFR, Part 668). These rules state we have the right to ask you for this information before awarding federal aid.
- If there are differences between your application information and your financial documents, corrections to your FAFSA will be required.
- The Financial Aid Office cannot process your application without this information.

Household Information

List yourself and include the following people:

- Your parent(s)** – not sure which parent to list? See below for more information.
 - If your parents are married to each other OR living together, but not married:** list both parents
 - If the parent you are living with is remarried:** list parent and step-parent
 - If your parents were never married OR are divorced/separated:** list the parent you lived with most of the time over the last 12 months
 - If you did not live with either parent:** list the parent who provided you more financial support over the past 12 months or in the last year you received support
- Your parents' dependent children (under age 24) if your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 (including children who do not live with your parents)
- Other people who live with your parents *only if* your parents will provide more than half of their support from July 1, 2021 through June 30, 2022

College name: Provide college name for those listed below who will be attending at least half-time.

*** Note:** Do not list the college name for any parent attending college or individuals doing Running Start.

Full Name	Age	Relationship	College Name (if attending college between 07/1/2021 – 06/30/2022)
1.		Self	Highline College
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Check here if attaching a page with additional members in your household.

Tax and Income Information

Requesting tax documents: You can obtain a Tax Return Transcript or Verification of Non-filing Letter from the [IRS online](#).

* **Note:** A Tax Return Transcript is NOT the same as a standard tax return form (i.e. Form 1040, 1040A or 1040EZ).

1. Student's tax and income information (select only one box below)

- Used IRS Data Retrieval Tool (DRT).**
 - No additional documents needed at this time
- Filed 2019 tax return** – Attach the required document below:
 - 2019 Tax Return Transcript or *Handwritten* 2019 1040 with Schedule 3 (Education Credits)
- Amended 2019 tax return and used IRS Data Retrieval Tool (DRT)** – Attach the required document below:
 - *Handwritten* 2019 1040X
- Amended 2019 tax return, but did not use IRS Data Retrieval Tool (DRT)** – Attach the required documents below:
 - 2019 Tax Return Transcript and;
 - *Handwritten* 2019 1040X
- Did not file tax return in 2019, but had earnings that year** – Attach the required document below:
 - All 2019 W-2(s)
- Did not file in 2019 and had no earnings in that year.**
 - No additional documents needed at this time

2. Parents' tax and income information (select only one box below)

- Used IRS Data Retrieval Tool (DRT).**
 - No additional documents needed at this time
- Filed 2019 tax return** – Attach the required document below:
 - 2019 Tax Return Transcript or *Handwritten* 2019 1040 with Schedule 3 (Education Credits)
- Amended 2019 tax return and used IRS Data Retrieval Tool (DRT)** – Attach the required document below:
 - *Handwritten* 2019 1040X
- Amended 2019 tax return, but did not use IRS Data Retrieval Tool (DRT)** – Attach the required documents below:
 - 2019 Tax Return Transcript and;
 - *Handwritten* 2019 1040X
- Did not file tax return in 2019, but had earnings that year** – Attach the required document below:
 - All 2019 W-2(s)
 - 2019 Verification of Non-filing Letter
- Did not file in 2019 and had no earnings in that year.**
 - 2019 Verification of Non-filing Letter

3. Foreign income in 2019 (if applicable)

If you or your parent(s) earned foreign income in 2019, provide the requested information below. Otherwise skip to next section.

1. Did you or your parent(s) earn foreign income in 2019?
 - Yes
 - No
2. Who earned foreign income in 2019 (select all that apply)?
 - Student
 - Parent
3. Country Name: _____

4. Amount Earned in US Dollars: \$ _____

5. Attach a copy of the 2019 foreign tax return

I have attached a copy of my 2019 foreign tax return

*** Note:** If you are unable to provide a foreign tax return due to this country's taxing authority not providing such documentation or it does not have a taxing authority, you must attach a signed and dated statement indicating this circumstance. Additional documentation may be requested.

High School Completion Status

Check only one box and provide the required document.

High School Diploma

- Attached is a copy of my diploma or high school transcript indicating graduation date.

GED

- Attached is a copy of my GED certificate.

High School Graduate

- Attached is a transcript signed by my parent or guardian listing the secondary courses completed and documenting the successful completion of secondary school

None of the above

- I have not graduated from high school, but excelled academically there. Attached is my high school transcript and a signed statement from my high school counselor documenting I excelled academically.

High School Completion Status - required documents: Provide the following documents when submitting this form.

High School Diploma or GED Certificate

Valid Government-Issued Photo ID

Student and Parent Signature

I affirm that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge. I agree that I have reviewed, understand and agree to the conditions, responsibilities and obligations in order to receive financial aid for the 2021-2022 academic year as stated in the Conditions of Award, and Satisfactory Academic Progress Policy available on the Financial Aid website. I also understand if I submit all required items after the published deadline, tuition is my responsibility and the Financial Aid Office will not hold my classes.

Handwritten Student Signature: _____ Date: _____

Handwritten Parent Signature: _____ Date: _____

***Next page must be completed in person with a Financial Aid staff member**

***Identity and Statement of Educational Purpose (To Be Signed at the Institution)**

The student must appear in person at _____ (Name of Postsecondary Educational Institution) to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ (Print Student's Name) am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

_____ (Name of Postsecondary Educational Institution) for 2021–2022.

Student Signature: _____ Date: _____

Student's ID Number: _____

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). Students who need disability accommodations should contact Access Services in Building 99, 1st Floor, room 180, email: access@highline.edu, phone: (206) 592- 3857 TTY (206) 592-4853, VP (253) 237-1106.
