

V1 Independent Verification Form 2024-2025

Where to submit this form: You can only submit this form using our [Document Upload Form](#)

How to check your status online: Go to your [Financial Aid Portal](#)



Student Information

Last Name First Name Date of Birth (mm/dd/yyyy) ctcLink ID Number

Verification Information

Your application was selected for a verification review. We are required to review your FAFSA information under financial aid program rules (34 CFR, Part 668). These rules state we have the right to ask you for this information before awarding federal aid.

If there are differences between your application information and your documentation, corrections to your FAFSA will be required

Family Size

- List yourself
- Your spouse (if married)
- Your dependent children if the following are true:
 1. They live with the student (or live apart because of college enrollment);
 2. They receive more than half of their support from the student; **and**,
 3. They will continue to receive more than half their support from the student during the award year.
- Other persons if the following are true:
 1. They live with the student;
 2. They receive more than half of their support from the student; **and**
 3. They will continue to receive more than half their support from the student during the award year.

The provided criteria for "dependent children" or "other persons" align with the requirement that family size align with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S tax return at the time of completing the 2024-2025 FAFSA.

Full Name	Age	Relationship
1.		Self
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

Check here if attaching a page with additional members in your household.

Tax and Income Information

Requesting tax documents: You can obtain a Tax Return Transcript or Verification of Non-filing Letter from the [IRS online](#).

*** Note:** A Tax Return Transcript is NOT the same as a standard tax return form (e.g. Form 1040).

If the student was not married in 2022 but is married when the FAFSA is submitted, spouse tax documents are required and the spouse will need to sign this form.

1. Student (and spouse) filed taxes in 2022

- I was married in 2022, filed married joint and used Federal Tax Information (FTI).**
- No additional documents needed at this time
- 2022 income tax return information for the student (or spouse, if applicable) was not available or could not be used, I am attaching:**
- 2022 Tax Return Transcript [IRS online](#) or
 - *If unable to request a tax return transcript from the IRS, a signed copy of the 2022 - 1040 with Schedule 1, 2, & 3 (Education Credits) (in black pen) or*
 - *If filed, a signed copy of the Amended 2022 tax return*
- I was not married in 2022 but was married when the FAFSA was submitted. I am attaching:**
- 2022 Tax Return Transcript for both **student and spouse** [IRS online](#)
 - *If unable to request a tax return transcript from the IRS, a signed copy of the 2022 - 1040 with Schedule 1, 2, & 3 (Education Credits) (in black pen)*
 - *If filed, a signed copy of the Amended 2022 tax return*

2. Student (and or spouse) did not file US taxes 2022

- Student and/or spouse had no earnings in 2022.**
- Submit a "Verification of Nonfiling (VNF) Letter from the IRS dated on or after October, 2022 for both student and spouse
- Student and/or spouse had earnings and was not required to file taxes in 2022**– Attach the required document(s) below:
- Submit a "Verification of Nonfiling (VNF) Letter from the IRS dated on or after October, 2022
- and**
- All 2022 W-2(s) or
 - 1099 or
 - Income and Wage Transcript (from the IRS)
 - If no W2's were received list sources and amount of income earned in 2022 below

Student Income Employer's Name	Earned by student	IRS W2 or Statement submitted	Annual Amount earned in 2022
		Student Total	\$

Spouse Income	Earned by spouse	IRS W2 or Statement submitted	Annual Amount earned in 2022
Employer's Name			
		Spouse Total	\$

3. Foreign income in 2022 (if applicable)

If you or your spouse earned foreign income in 2022, provide the requested information below. Otherwise skip to next section.

1. Did you or your spouse earn foreign income in 2022?

Yes

No

2. Who earned foreign income in 2022 (select all that apply)?

Student Spouse

3. Country Name: _____

4. Amount Earned in US Dollars: \$ _____

5. Attach a copy of the 2022 foreign tax return

I have attached a copy of my 2022 foreign tax return

*** Note:** If you are unable to provide a foreign tax return due to this country's taxing authority not providing such documentation or it does not have a taxing authority, you must attach a signed and dated statement indicating this circumstance. Additional documentation may be requested.

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and spouse whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student Signature: _____

Date: _____

Spouse Signature: _____

Date: _____

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). Students who need disability accommodations should contact Access Services in Building 25, 5th Floor, room 531, email: access@highline.edu, phone: (206) 592-3857 TTY (206) 592-4853, VP (253) 237-1106.