Dependency Override Review 2025-2026

Financial Aid HIGHLINE COLLEGE

Website: financialaid.highline.edu

Where to submit this form: You can submit this form using our Document Upload Form

How to check your status online: Go to your Financial Aid Portal

Student Information

Last Name	First Name	Date of Birth (mm/dd/yyyy)	ctcLink ID Number

Dependency Status Information

Federal Regulations and Dependency Status

1. Financial aid regulations identify families as being primarily responsible for providing for the educational needs of their children.
   - Therefore, dependent students are required to complete the FAFSA using their parents' income and asset information in addition to their own information.
2. However, in extraordinary and unusual circumstances such as abusive family environment or parental abandonment, students can override this requirement.
   - If you cannot provide parental information for some unusual reason, you may file this form and petition to override dependency and become an independent student i.e. one who does not have to provide parental information or signatures.
3. The decision of the Financial Aid Office is final and cannot be appealed.
4. Students with an approved petition must confirm on their FAFSA in the next year that their situation is still accurate and has not changed.

Situations Ineligible for Override Approval

The Financial Aid Office cannot grant a dependency override in the following circumstances:
- Claiming that you support yourself (even if you claim yourself on your own tax return). For example, you moved out from your parent's home and now you live on your own and pay your own expenses. You cannot be declared an independent student for Financial Aid purposes under this reason alone.
- Your parents are unwilling to provide their information on the FAFSA.
- Your parents do not have enough money to help pay for school.

Required Documentation

Attach the following:

☐ Write a **detailed statement** to explain why you are unable to provide parental information.

Supporting documentation which may include, but is not limited to:
- Copies of official court documents are acceptable
- Documentation confirming parent is deceased, incarcerated or institutionalized.
- Court documents confirming that there is a protection/restraining order that prohibits contact with parent(s).
- Utility bills, health insurance, or other documents that demonstrate a separation from parents or legal guardians.

☐ One of the following is required:

1. Submission of a court order or official Federal or State documentation that the students' parents or legal guardian are incarcerated;

2. A written statement from an attorney, guardian ad litem, a court-appointed special advocate (or similar), or a representative of a TRIO or GEAR UP program that confirms the circumstances and the person's relationship to the student;

3. A documented determination of independence made by a financial aid administrator at another institution in the same or a prior award year;

4. A documented phone call (with the financial aid administrator) or written statement, which confirms the unusual circumstances with:

   a. A State, county, or Tribal welfare agency;
   b. An independent living case worker who supports current and former foster youth with the transition to adulthood; or
   c. A public or private agency, facility, or program servicing the victims of abuse, neglect, assault, or violence.

5. If you cannot provide one of the above, please call the financial aid office to schedule a meeting with one of the directors who will conduct an interview for a determination.

Signature

I affirm that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge. I agree that I have reviewed, understand and agree to the conditions, responsibilities and obligations in order to receive financial aid for the 2025-2026 academic year as stated in the Conditions of Award, and Satisfactory Academic Progress Policy available on the Financial Aid website. I also understand if I submit all required items after the published deadline, tuition is my responsibility and the Financial Aid Office will not hold my classes.

Student Signature:_____ **Date:**_____

V1 Independent Verification Form 2024-2025

Where to submit this form: You can only submit this form using our
[Document Upload Form](#)

How to check your status online: Go to your [Financial Aid Portal](#)

Financial Aid
HIGHLINE COLLEGE

Student Information

_____

Last Name   First Name   Date of Birth (mm/dd/yyyy)   ctcLink ID Number

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Tax and Income Information

Requesting tax documents: You can obtain a Tax Return Transcript or Verification of Non-filing Letter from the [IRS online](#).

   ✱ **Note:** A Tax Return Transcript is NOT the same as a standard tax return form (e.g. Form 1040).

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1. Student filed taxes in 2022

☐ **I used Federal Tax Information (FTI).**
   No additional documents needed at this time

☐ **2022 income tax return information for the student was not available or could not be used, I am attaching:**
   o 2022 Tax Return Transcript [IRS online](#) *or*
   o *If unable to request a tax return transcript from the IRS, a signed copy of the* 2022 - 1040 with Schedule 1, 2, & 3 (Education Credits) (in black pen) *or*
   o If filed, a signed copy of the Amended 2022 tax return

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2. Student did not file US taxes 2022

☐ **Student had no earnings in 2022.**
   o Submit a "Verification of Nonfiling (VNF) Letter from the IRS dated on or after October, 2022 for both student and spouse

☐ **Student had earnings and <u>was not required to file taxes in 2022</u>–** Attach the required document(s) below:

   o Submit a "Verification of Nonfiling (VNF) Letter from the IRS dated on or after October, 2022
      and
   o All 2022 W-2(s) or
   o 1099 or
   o Income and Wage Transcript (from the IRS)
   o If no W2's were received list sources and amount of income earned in 2022 below

Student Income Employer's Name	Earned by student	IRS W2 or Statement submitted	Annual Amount earned in 2022

3. Foreign income in 2022 (if applicable)

If you earned foreign income in 2022, provide the requested information below. Otherwise skip to next section.

1. Did you earn foreign income in 2022?

   ☐ Yes
   ☐ No

2. Country Name: _____

3. Amount Earned in US Dollars: $ _____

4. Attach a copy of the 2022 foreign tax return

   ☐ I have attached a copy of my 2022 foreign tax return

   ✱ **Note:** If you are unable to provide a foreign tax return due to this country's taxing authority not providing such documentation or it does not have a taxing authority, you must attach a signed and dated statement indicating this circumstance. Additional documentation may be requested.

4. Explain how you

Please explain how you were financially supported in 2022 such as rent, utilities, food, etc. If a bill was paid with funds other than the income earned by you, list the amount and who gave it to you. If you worked in 2022, provide the name of the employer and the amount earned in US dollars (convert to US dollars if necessary).

Certifications and Signature

Each person signing below certifies that all of the information reported is complete and correct. The student and spouse whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student Signature: _____   Date: _____