

V5 Dependent Verification 2025-2026

Website: financialaid.highline.edu



Where to submit this form: You can submit this form using our [Document Upload Form](#)

How to check your status online: Go to your [Financial Aid Portal](#)

Student Information

Last Name

First Name

Date of Birth (mm/dd/yyyy)

ctcLink ID Number

Verification Information

- Your application was selected for a verification review. The Financial Aid Office will compare what you reported on your FAFSA to the information provided on this worksheet and your financial documentation.

We are required to review your FAFSA information under financial aid program rules (34 CFR, Part 668). These rules state we have the right to ask you for this information before awarding federal aid.

- If there are differences between your application information and your financial documents, corrections to your FAFSA will be required.
- The Financial Aid Office cannot process your application without this information.

Household Information

- The student.
- The student's parents, even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student's siblings if the following are true:
 - They live with the student's parents (or live apart because of college enrollment),
 - They receive more than half of their support from the student's parents, **and**
 - They will continue to receive more than half their support from the student's parents during the award year.
- Other persons if the following are true:
 - They live with the student's parents,
 - They receive more than half of their support from the student's parents, **and**
 - They will continue to receive more than half their support from the student's parents during the award year.

"Dependent children" or "other persons" must be eligible to be claimed as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2025-2026 FAFSA.

Full Name	Age	Relationship
1.		Self
2.		
3.		
4.		
5.		
6.		

7.		
8.		
9.		
10.		

☐ Check here if attaching a page with additional members in your household.

Tax and Income Information

Requesting tax documents: You can obtain a Tax Return Transcript or Verification of Non-filing Letter from the [IRS online](#).

*** Note:** A Tax Return Transcript is NOT the same as a standard tax return form (i.e. Form 1040)

1. Student's tax and income information (select only one box below)

☐ **Federal Tax Information (FTI) on FAFSA.**

- No additional documents needed at this time

☐ **Filed 2023 tax return** – Attach the required document below:

- 2023 Tax Return Transcript signed [IRS online](#) or
- If unable to request a tax return transcript, you may submit a signed copy of your 2023 1040 with all schedules

☐ **Amended 2023 tax return** – Attach the required documents below:

- A signed copy of the 2023 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS or documentation from the IRS that include the change(s) made by the IRS **and one of the following:**
 1. A 2023 IRS Tax Return Transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified;
 2. A signed copy of the 2023 IRS Form 1040 and the applicable schedules that were filed with the IRS.

☐ **Did not file tax return in 2023, but had earnings that year** – Attach the required document below:

- All 2023 W-2(s)
- 1099
- Income and Wage transcript from the IRS

☐ **Did not file in 2023 and had no earnings in that year.**

- No additional documents needed at this time

2. Parents' tax and income information (select only one box below)

If the parent(s) did not file married joint or were not married in 2023, tax documents will need to be submitted for each parent or stepparent.

☐ Federal Tax Information (FTI) on FAFSA.

- No additional documents needed at this time

☐ If 2023 income tax return information for the parent(s) was not available or could not be used,

1. 2023 signed Tax Return Transcript [IRS online](#) or
2. If unable to request the transcript from the IRS a signed copy of the 2023 income tax return and all applicable schedules.

- ☐ Amended tax return
1. A signed copy of the 2023 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS or documentation from the IRS that include the change(s) made by the
IRS and one of
the following:
 - a) A 2023 IRS Tax Return Transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified;
 - b) A signed copy of the 2023 IRS Form 1040 and the applicable schedules that were filed with the IRS.

- ☐ Did not file tax return in 2023, but had earnings that year – For each parent attach the required document(s) below:
- o Submit a "Verification of Nonfiling (VNF) Letter from the IRS dated on or after October, 2023 and
 - o All 2023 W-2(s)
 - o 1099
 - o Wage and Income Transcript from the IRS

Employer's Name	Name of parent who earned the income	IRS W2 or Statement submitted	Annual Amount earned in 2023
		Parent 1 Total	\$
		Parent 2 Total	\$

3. Foreign income in 2023 (if applicable)

If you or your parent(s) earned foreign income in 2023, provide the requested information below. Otherwise skip to next section.

1. Did you or your parent(s) earn foreign income in 2023?

- ☐ Yes
☐ No

2. Who earned foreign income in 2023 (select all that apply)?

- ☐ Student
☐ Parent

3. Country Name: _____

4. Amount Earned in US Dollars: \$ _____

5. Attach a copy of the 2023 foreign tax return

- ☐ I have attached a copy of my 2023 foreign tax return

*** Note:** If you are unable to provide a foreign tax return due to this country's taxing authority not providing such documentation or it does not have a taxing authority, you must attach a signed and dated statement indicating this circumstance. Additional documentation may be requested.

Student and Parent Signature

Each person signing below certifies that all of the information reported is complete and correct. The student and spouse whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give fals or misleading information, you may be fined, sent to prison, or both.

Student Signature: _____ Date: _____

Must be signed by both parents if they did not file married joint or were not married in 2023.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). Students who need disability accommodations should contact Access Services in Building 25, 5th Floor, room 531, email: access@highline.edu, phone: (206) 592- 3857 TTY (206) 592-4853, VP (253) 237-1106.

Statement of Educational Purpose

Where to submit this form: You, the student, must appear in person and sign this page at the Financial Aid Office.

How to check your status online: Go to your [Financial Aid Portal](#)

Student Information

Last Name

First Name

Date of Birth (mm/dd/yyyy)

ctcLink ID Number

Identity and Statement of Educational Purpose - **Must be signed at the institution **

The student must appear in person at **Highline College** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

Statement of Educational Purpose

I certify that I _____ am the individual signing (Print Student's Name) this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Highline College** for 2025–2026.

(Student's Signature)

(Date)

(Student's ID Number)

Staff use only

☐ Financial Aid staff signature _____

☐ Attach a copy of ID