FINANCIAL AID Checklist

1. PREPARE

☐ CHECK AND MEET THE DEADLINES
   - Winter 2021: Monday, October 26, 2020 (Deadline Extended)
   - Spring 2021: Monday, February 8, 2021
   - Summer 2021: Tuesday, April 13, 2021

☐ APPLY FOR ADMISSIONS AT HIGHLINE COLLEGE
   Complete application online at: admissions.highline.edu/apply

☐ ACTIVATE HIGHLINE COLLEGE EMAIL
   Activate online at myinfo.highline.edu.
   NOTE: For email and password help, submit a ticket to the ITS Help Desk at its.highline.edu/helpdesk/submit-ticket. If you are a returning student and your account is deactivated, please submit a Help Desk ticket.

2. FSA ID & FAFSA

☐ APPLY FOR AN FSA ID at: fsaid.ed.gov/npas
   Independent/Dependent students can sign using your FSA ID at: fsaid.ed.gov
   NOTE: Dependent students must have parents create FSA ID for signature.

☐ COMPLETE AND SUBMIT THE FAFSA at:
   studentaid.gov/apply-for-aid/fafsa
   (Highline College’s Federal School code is 003781).
   NOTE: Application can take 7-10 days to arrive at the Highline Financial Aid office.

THE REAL HOPE ACT (WASFA)

☐ COMPLETE THE WASFA (Washington Application for State Financial Aid) at: readysetgrad.wa.gov/wasfa

☐ COMPLETE A HIGHLINE COLLEGE DATA SHEET at:
   financialaid.highline.edu/forms-and-downloads

☐ BE ADMITTED TO HIGHLINE COLLEGE
   See Admissions Process at: admissions.highline.edu/apply and Residency Information at: admissions.highline.edu/residency-requirements/
3. FINANCIAL AID FOLLOW UP

☐ REVIEW STUDENT AID REPORT (SAR)
- In 3-5 business days, you will receive an email from FAFSA or WASFA with link to your SAR. (Check the email you used to create your FSAID)
- Review your SAR for next steps.

☐ CHECK FINANCIAL AID STATUS
- In 7-10 business days, you will receive an email from the Financial Aid Office at Highline College to confirm you have access to the Financial Aid Portal. (Check your Highline email)
- Check your status by accessing the online Financial Aid Portal at: financialaid.highline.edu/apply/portal/. Username: SSN or WASFA number, Password: global PIN (usually your birthdate written as MMDDYY or MDDYY)

☐ COMPLETE AND SUBMIT ALL REQUIRED DOCUMENTS
- Check your SAR and Financial Aid Portal to determine which forms to complete. Forms can be found at financialaid.highline.edu/forms-and-downloads.
- Students can now upload documents securely to us using our Document Upload Form at: bit.ly/HCFA-DUF.
  NOTE: You must log in using your Highline account to access this form.
  *ALL STUDENTS must complete a Data Sheet.

☐ CHOOSE REFUND PREFERENCE
- Log in to BankMobile Disbursements to choose how you would like to receive your refund at: my.highline.edu/refunds.

For more information, please visit financialaid.highline.edu

Have questions or need further assistance?
Visit the Highline Zoom Lobbies at: highline.edu/covid19/zoom-lobbies