

## **Internship Opportunities**

The mission of Tacoma Probono Community Lawyers is to facilitate access to volunteer attorney advice and representation, as well as self-help materials and general legal information, for low-income individuals who have civil legal needs in Pierce County, Washington. We are the only agency in Pierce County that provides free legal advice to clients addressing such a broad range of legal issues. Our program assists low-income people in solving civil legal issues such as family, landlord-tenant, consumer, estate and many other types of non-criminal legal problems. We serve over 2,000 clients annually, mainly through clinical programs staffed by volunteer attorneys and facilitated by student volunteers.

Tacoma Probono is looking for student interns to join us as we serve the ever-growing legal needs in Pierce County. Our program utilizes Student Interns to conduct client screenings, work under the supervision of paralegals and attorneys, conduct legal research on actual cases, and provide support to attorneys during legal advice clinics.

Law students, undergrad students, and paralegal students have the opportunity to:

- Conduct phone screenings and client intakes to interview clients and identify legal issues
- Conduct legal research on actual cases
- Work directly with volunteer attorneys and experienced paralegals
- Facilitate and provide support to volunteer attorneys during legal advice clinics
- Learn about the local court system

We are currently looking for volunteers who can demonstrate the following core characteristics:

- Ability to learn new processes and tasks quickly
- Identify and isolate relevant legal issues
- Work collaboratively as part of a team
- Extend dignity and empathy to clients
- Maintain the strictest confidentiality and discretion

If you are interested in being part of a thriving team of volunteers in a fast-paced legal environment providing vital legal services to low-income residents of Pierce County, contact our VLS Program Manager at [melissaw@tacomaprobono.org](mailto:melissaw@tacomaprobono.org). School year and summer internships are available ranging from 10-20 hours per week and lasting from 3-6 months.