Highline College was founded in 1961. Between Fall 1968 and Fall 2014, Highline College was known as Highline Community College.

COLLEGE ACCREDITATION
Highline College is regionally accredited as a two-year and baccalaureate degree-granting institution by the Northwest Commission on Colleges and Universities, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the secretary of the United States Department of Education.

PROGRAM LEVEL ACCREDITATION
Registered Nursing, AAS: Washington State Nursing Care Quality Assurance Commission; Accreditation Commission for Education in Nursing (ACEN). **Respiratory Care, AAS:** Commission on Accreditation for Respiratory Care (CoARC). **Medical Assistant, Certificate & AAS:** Commission on Accreditation of Allied Health Education Programs (CAAHEP). **Paralegal, Certificate & AAS:** American Bar Association. **Polysomnographic Technology, Certificate & AAS:** Commission on Accreditation of Allied Health Education Programs (CAAHEP).

CONFIDENTIALITY
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, this transcript is released on the condition the recipient will not permit any other party or agency to have access to the record without the written consent of the student.

ACADEMIC CALENDAR
Highline operates on a quarter calendar with an instructional year consisting of fall, winter and spring quarters of approximately 11 weeks each and a summer quarter of about eight weeks.

COURSE LEVEL NUMBERING
001 – 099   Precollege, developmental level, continuing education, no credit.
100 – 299   Lower division college level
300 - 499   Upper division college level

COMMON COURSE NUMBERING
Common course numbering (CCN) makes it easier for students to transfer courses between community and technical colleges in Washington state. CCN classes are designated with the ampersand (&) symbol and a common 3-digit number.

ACADEMIC HONORS

Transcript Notation	Description
Graduated with Honors	Degree completion with a college-level cumulative GPA of 3.5 to 4.0.
President's Honor Roll	Quarter completed with at least 12 college-level credits with a GPA of 4.0.
Vice President's Honor Roll	Quarter completed of at least 12 college-level credits with a GPA of 3.5 to 3.99

GRADING SYSTEM
Highline uses a numerical grading system to measure and evaluate student performance. Instructors may report numerical grade points within a range of 0.7 to 4.0, in 0.1 increments. The grade of 0.0 does not satisfy minimum academic standards for earning credit.

CURRENT GRADING SYSTEM (From Summer 2012 to Present)			
GRADE	**DEFINITION**	**GRADING SYMBOLS**	
3.5 – 4.0	Highest achievement	CR	Credit, 2.0 or above grade
2.5 – 3.4	High achievement	NC	No Credit
2.0 – 2.4	Satisfactory achievement	I	Incomplete
0.7 – 1.9	Minimum achievement	N	Audit, no credit
0.0	Failing, No Credit	R	Repeated Class
		W	Withdrawal
		*	Missing Grade

PRIOR GRADING SYSTEMS & RETIRED GRADING SYMBOLS

From Summer 1992 to Spring 2012

3.5 – 4.0	Highest achievement	WI	Instructor Initiated Withdrawal
2.5 – 3.4	High achievement		
2.4 – 2.0	Satisfactory achievement		
0.7 - 1.9	Minimum achievement		
0.0 – 0.6	Failing		

From Summer 1988 to Spring 1992

3.5 – 4.0	Highest achievement	S	Satisfactory Completion
2.5 – 3.4	High achievement	P	Satisfactory, 2.0 or above grade
2.0 – 2.4	Satisfactory achievement	WI	Instructor Initiated Withdrawal
0.7 – 1.9	Minimum achievement	Y	In Progress
0.0 - 0.6	Failing	Z	No Credit

From Spring 1977 to 1988

A	Highest achievement	S	Satisfactory Completion
B	High achievement	P	Satisfactory, 2.0 or above grade
C	Satisfactory achievement	Z	No Credit
D	Below average	Y	In Progress
F	Failing		

From Spring 1961 to 1977

A	Highest achievement High	S	Satisfactory Completion
B	achievement	P	Satisfactory, 2.0 or above grade
C	Satisfactory achievement	X	No Grade
D	Below average	AU	Audit, no credit
E	Failing	UW	Unofficial Withdrawal
		EW	Official Withdrawal, Failing