

Running Start Student Responsibility Agreement

Instructions: The student and responsible parent/guardian should read each statement and provide signatures below acknowledging that you agree to abide by these guidelines. The student should submit this form as part of the Running Start New Student Packet.

- I will complete an Enrollment Verification Form (EVF) and submit it before I can register for classes each quarter I plan to participate in Running Start.
- I understand that I am responsible for being aware of enrollment dates and deadlines and I will register or withdraw from my Highline College classes in accordance with Highline College procedures and deadlines.
- I am responsible for knowing my high school diploma graduation requirements and/or associate degree requirements. I will seek assistance from my high school counselor and college Running Start Advisor when needed.
- I am responsible for researching how my high school and Highline College courses satisfy four-year university/college admissions and major/degree requirements.
- I will comply with Highline College policies and procedures outlined in the Highline College Catalog, including Student Rights and Responsibilities/Student Conduct Code.
- I understand that my parent/guardian does not have access to my college records (per Family Educational Rights & Privacy Act) which includes enrollment records and grades, unless I provide permission by signing a release with the Registration & Records.
- I understand that I am subject to Highline College's Academic Standards policy. I must earn a minimum cumulative GPA of 2.0 or higher to maintain good academic standing and avoid academic probation/suspension.
- I understand that the grades that I earn are part of my permanent college and high school transcripts.
- I understand that college classes may present content that differs from my own moral, cultural, and political beliefs. I understand that I will be responsible for class participation and will not be exempt based on my beliefs.
- I am aware that Highline College is on a quarterly academic calendar that may not align with the high school's academic calendar.
- I will attend all scheduled class sessions and I understand that I am expected to participate in all course activities which may include field trips.
- If absent from class for any reason, I will contact my instructor as soon as possible to request potential arrangements (per instructor's course attendance policy).
- I understand that my Highline College student email is the primary means of communication with the college for official communications and I will utilize my Highline College student email to correspond with the college.
- I am ineligible to play on Highline College athletics teams as a Running Start student.
- I am responsible and will pay for the following expenses (result of nonpayment may result in being dropped from classes and risk of being sent to collections):
 - All non-tuition costs including fees, textbooks, supplies, and transportation.
 - Tuition for pre-college courses (below 100-level), tuition for credits that exceed my approved credit limit (as noted on my EVF), and tuition for classes taken during summer quarter.

My parent/guardian and I agree to comply with the above guidelines required for participating in the Running Start Program at Highline College.

Student Name

Highline College ID Number

Student Signature

Date

Parent/Guardian Signature

Date