

## WHAT WE DO

The Career and Student Employment (CASE) Center focuses on career development to prepare students with job preparation skills, networking and job search skills.

The services we provide are: student employee resources, resume/cover letter help, interviewing skills, career exploration, job search skills, career workshops and quarterly job fairs.



## CONTACT

### STAFF HOURS

**Monday - Thursday:**  
8 am-5:00pm


**Friday:**  
8 am- 1:00pm

**[studentemployment.highline.edu](http://studentemployment.highline.edu)**

Building 6-214  
(206) 592-3350  
[case@highline.edu](mailto:case@highline.edu)  
Fax: (206) 592-4919

### SOCIAL MEDIA

 Like us!  
[facebook.com/careerandstudentemployment](https://facebook.com/careerandstudentemployment)

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[instagram.com/careerandstudentemployment](https://instagram.com/careerandstudentemployment)



**(206) 878-3710**

2400 S. 240th Street • Des Moines, WA 98198

**Highline main campus is located at  
South 240th Street and Pacific Highway South**

The College provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sexual discrimination includes sexual harassment (unwelcome sexual conduct of various types).



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## CAREER AND STUDENT EMPLOYMENT (CASE) CENTER

CASE is available to help students, alumni and community members with career exploration, job search, campus employment, resume writing, career workshops and more.

## WHY IS CAREER DEVELOPMENT IMPORTANT?

- 1 Higher chances of getting a job.
- 2 Learn important career skills to prepare for your dream job.
- 3 Get a head start on planning your career pathways.



## CAREER EXPLORATION

Research careers, self-assessments and learn more about what you need to do to get to your dream job.

**Washington Occupation Information System(WOIS):** Use WOIS to explore careers, create goals for your future, make educational plans to reach your goals.

**Career Coach:** The perfect tool to explore your ideas career. It is tailored to our region and provides employment trends, job opportunities and also resume building help.

Schedule an appointment today!

## HIRING EVENTS

Employers visit the campus to recruit students for jobs. Visit the CASE calendar to find out about the next hiring event.



## STUDENT EMPLOYMENT

There are over 300 on campus student employees. CASE offers job search help for students who are qualified for general fund or work study positions.

Visit the CASE Center to learn how to find a job on campus.



## JOB FAIRS

CASE job fairs bring over 60 employers from a variety of industries together. Practice your networking skills and meet a future employer.

